



## IT 200 Milestone Three Guidelines and Rubric

**Scenario:** A new owner has purchased Swagger Distribution Company, a company that distributes clothing and apparel. She does not have experience with IT-related problem solving, so she is contracting you, as an IT consultant, to help. For Milestone Three, you will submit a document that suggests web technologies for the company's new website and that summarizes recommendations for information security practices for the distribution company and provides an example of information security assurance failure. Take a moment to read the Final Project Guidelines and Rubric to see how the following information applies to the final project, and then proceed to do the following for Milestone Three:

**Web Technologies:** Swagger Distribution is in the process of designing a new website using HTML5 (HyperText Markup Language).

**For this area of the assignment:**

- Write two to three sentences describing why a new Swagger website is important.
- Using the [15 Core Web Functionalities](#) resource, create a bulleted list of 10 key functioning components of a website. Next to each function, add a sentence or two about why this function is important. Ensure that you use the terminology discussed during the web technologies module. **(Note: CONTENT such as an "About Us" page, "Contact" page, or information on a page is not considered a functioning component.)**
- Briefly describe a current real-world website that is using at least two of the components you suggested above.
- Provide a screenshot of this website, pointing out with circles or arrows the two components you are describing. **(You can provide two websites if you cannot find one that has both.)**

**Information Security:** There is no current information security standard at Swagger Distribution. You know that one needs to be implemented.

**For this area of the assignment:**

- Describe the importance of information security for an organization, supporting with evidence. How could a lack of security affect not only consumers, but a company as well?
- Summarize two key information security practices you recommend the company implement.
- Provide supporting examples/research/justification using a real-world example (e.g., when a real company was hacked and what the outcomes were).
- Be sure to use appropriate IT terminology for security assurance.

### Rubric

**Guidelines for Submission:** Written components of the project must follow these formatting guidelines when applicable: double spacing, 12-point Times New Roman font, and one-inch margins. The paper should be 1 to 2 pages in length, not including cover page and resources, and written in paragraph form. Your milestone draft at a minimum should be at least one page in length that directly addresses the questions. This will ensure your instructor has sufficient information to provide you useful feedback that will help you as you redraft and create your final project.

**Instructor Feedback:** This activity uses an integrated rubric in Blackboard. Students can view instructor feedback in the Grade Center. For more information, review [these instructions](#).

| Critical Elements   | Exemplary (100%)  | Proficient (85%)  | Needs Improvement (55%)  | Not Evident (0%)  | Value       |
|---|---|---|--|---|-------------|
| <b>Web Technologies Consult: Summary of Components</b>            | Meets “Proficient” criteria and provides a detailed description of additional components for an effective website | Accurately describes 10 key components of a website   | Describes 10 key components of a website with errors or omissions  | Does not describe 10 key components of a website, or descriptions are significantly inaccurate                    | 19          |
| <b>Web Technologies Consult: Recommendations for Technologies</b> | Meets “Proficient” criteria, and rationale to support the recommendations is well supported with evidence         | Accurately summarizes suggestions for two practical web technologies for the company’s new website and provides a clear rationale for the choices | Attempts to summarize suggestions for two practical web technologies for the company’s new website; however, suggestions are not appropriate or are not well supported | Does not summarize suggestions for web technologies for the company’s new website                                 | 19          |
| <b>Information Security Consult: Importance</b>                   | Meets “Proficient” criteria detailed with evidence  | Describes the importance of information security for an organization  | Insufficiently describes aspects of the importance of information security for an organization   | Description of the importance of information security for an organization is very limited or significantly flawed | 19          |
| <b>Information Security Consult: Recommendations</b>              | Meets “Proficient” criteria substantiated with evidence   | Accurately summarizes two recommended information security practices  | Summarizes two recommended information security practices; however, significant detail is omitted or is inaccurate   | Does not summarize recommended information security practices   | 19          |
| <b>Information Security Consult: Rationale</b>                    | Meets “Proficient” criteria substantiated with highly relevant examples or research                               | Provides an appropriate rationale for the recommendations to improve information security   | Rationale for the recommendations to improve information security is unclear or inaccurate or not well supported with examples or research                             | Does not provide a rationale for the recommendations to improve information security                              | 19          |
| <b>Information Security: Terminology</b>                          | Meets “Proficient” criteria substantiated with evidence   | Applies appropriate IT terminology for security assurance   | Application of IT terminology is incomplete or some terms are used inaccurately  | Does not apply appropriate IT terminology   | 5           |
| <b>Total</b>  |   |   |  |   | <b>100%</b> |